



FY2022 Regulatory Fees Schedule

Amended by City Council on January 18,2022

BASIC FEES

Description	Rate	Fee
Planning Commission	Flat (initial & one follow up, if necessary)	\$850.00
	Flat (each additional over two)	\$250.00
Board of Appeals	Flat (initial & one follow up, if necessary)	\$650.00
	Flat (each additional over two)	\$125.00
Minor Subdivision	Flat	\$500.00

BUILDING & LAND DISTURBANCE PERMIT

NOTE: Fees are based on the City performing up to two (2) reviews on all development plan submittals. After the 2nd review, and for all subsequent reviews, the applicant will be responsible for the fees incurred by Garden City for any third-party reviews. The applicant must pay an initial fee of \$400 per each civil and building plan submittal (\$800 total) to commence the review process. The balance owed for any third-party reviews after the 2nd review must be paid by the applicant prior to issuance to any City permits. Administrative Fee of \$25.00 will be charged for all applications and plans submitted to the Planning Department.

Description	Rate	Fee
Storage/Accessory Buildings with Electricity and/or Plumbing	per square foot	\$0.45
Storage/Accessory Buildings without Electricity and/or Plumbing	per square foot	\$0.40
All Other Structures	per square foot	\$0.40
Land Disturbance (under 1-acre total disturbance)	Flat	\$850.00
LDA Permit (over 1-acre total disturbance)	per acre	\$1,450.00
<i>per square foot</i>	Climate Controlled	Non-Climate Controlled
Single Family	\$0.35	\$0.25
Multi-Family Dwelling	\$0.45	\$0.35
Manufactured Home	\$0.65	\$0.60
Commercial/Industrial	\$0.75	\$0.70
Addition (Residential & Commercial)	\$0.45	\$0.40
Renovation (Residential & Commercial)	\$0.45	\$0.40

OTHER PERMIT

Description	Rate	Fee
Temporary Office (valid for 6 months)	per square foot	\$15.50
Cell Tower	Flat	\$15,500.00
Co-located Antenna Modification	Flat	\$9,500.00
Fence	Flat (per lot)	\$150.00
Demolition	Flat (per lot)	\$650.00
Temporary Sign (valid for 30 days)	Flat	\$150.00
Permanent Sign (If sign is electrical, an electrical permit and inspection is required)	per square foot (\$50 minimum fee)	\$21.50
Well	Flat	\$650.00
Move a Structure into or Through Garden City	Flat	\$2,500.00
Manufactured Home Move into Garden City (\$500 Non-Refundable Preliminary Inspection Fee plus \$1,000 permit/inspection fee as part of the flat total fee)	Flat (Fee applies to all Mobile Homes moved into the City)	\$4,500.00

Regulator Fees Schedule (continued)

Encroachment Permit	Flat	\$800.00
Roadway Improvements <i>(Road as only structure)</i>	per square foot	\$12.50
Directional Bore 0-20 ft. 20-50 ft. Over 50 ft.	Flat Permit Fee Must be Paid Prior to Work Commencing	\$12,500.00 \$15,500.00 \$18,500.00
Commercial Vehicle Mobilization Fee <i>(Code Enforcement)</i>	Flat	\$5,500.00
Re-Approval of Expired Permit <i>(Within 30 days of original permit expiration)</i>	Flat	\$350.00
Zoning Certification Letter	Flat	\$550.00
Stormwater User Fee Credit Application Review Fee	Flat	\$550.00
Foreclosed & Vacant Property Registration Fee (when activated)	Flat	\$125.00
Annual Operational Permit Chassis/Trailer/Storage Yard/Truck/Container Yard/Trucking Terminal	\$6,500 Per Acre	
Code Violation Re-inspection Fee (after 2 inspections)	Flat	\$100.00
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00
Code Enforcement Towing Release Fee – Standard Vehicles	Flat	\$75.00
Code Enforcement Towing Release Fee-Commercial Vehicles	Flat	\$250.00
Upcharge Fee on all Third-Party Services or City Performed Specialty Work	Variable	Cost + 35%(max)

Regulator Fees Schedule (continued)

INSPECTION

NOTE: Projects requiring more than the minimum number of inspections will be charged at the one-time rate for each additional inspection. All commercial/Industrial properties are required to have an annual inspection billed as described herein.

PLUMBING

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$125.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Residential <i>(minimum 3 inspections) *</i> new construction & additions	Flat	\$75.00 each, total \$225.00
Commercial and Industrial <i>(minimum 5 inspections) *</i> new construction & additions	Flat	\$225.00 each, total \$1,125.00

ELECTRICAL

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$350.00
Residential <i>(minimum 3 inspections) *</i> new construction & additions	Flat	\$125.00 each, total \$375.00
Commercial and Industrial <i>(minimum 5 inspections) *</i> new construction & additions	Flat	\$225.00 each, total \$1,125.00

BUILDING

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$450.00
Residential <i>(minimum 5 inspections) *</i> new construction & additions (slab)	Flat	\$95.00 each, total \$475.00
Residential <i>(minimum 6 inspections) *</i> new construction & additions (stem wall)	Flat	\$95.00 each, total \$570.00
Commercial and Industrial <i>(minimum 4 inspections) *</i> new construction & additions	Flat	\$300.00 each, total \$1,200.00
Building Inspector Plan Review	Flat <i>(residential)</i>	\$200.00
	Flat <i>(commercial & industrial)</i>	\$850.00
HVAC	Flat <i>(per visit)</i>	\$150.00
Gas Meter	Flat <i>(per lot)</i>	\$150.00
Sprinkler	Flat <i>(building < 50,000 sq. ft.)</i>	\$150.00
	Flat <i>(building > 50,000 sq. ft.)</i>	\$550.00
Life Safety Inspection	Flat <i>(per visit)</i>	\$150.00
Fire Inspection	Flat <i>(initial visit & one follow up)</i>	\$75.00
	Flat <i>(additional after two failures)</i>	\$95.00
Code Violation Re-inspection Fee (after 2 inspections)	Flat	\$100.00
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00

**BUILDING & INSPECTION FEES
PER CHAPTER 18; SECTION 18-85**

Description	Rate	Fee
Federally Funded Residential Projects	Reduction of Building & Inspection Fees	40% Reduction in Fees (Calculation Formula: Standard Fee Amount x 40% = Reduced Rate)
Hotel & Hospitality Industry Projects	Reduction of Building & Inspection Fees (Based on Residential Project Rate Reduction Formula Above)	30% Reduction in Fees (Calculation Formula: Standard Fee Amount x 30% = Reduced Rate)

TREE REMOVAL

* Refer to the City’s Tree Protection & Landscape Ordinance for more information regarding tree protection, removal & replacement

Description	Rate	Fee
Over five trees under 8" diameter (total disturbance under 1 acre)	Flat	\$350.00
Any one non-specimen tree over 8" diameter	per tree	\$450.00
Over 1-acre total disturbance (clearing) (in addition to required LDA Permit)	per acre	\$450.00
Specimen Tree Removal	per unit (see chart below)	\$550.00

**SPECIMEN TREE DIAMETER UNIT CONVERSION
CHART**

Tree Diameter	Unit Value
8"	1.0
10"	1.4
12"	1.9
14"	2.3
16"	2.7
18"	3.1
20"	3.6
22"	4.0
24"	4.4
26"	4.8
28"	5.3
30"	5.7
32"	6.1
34"	6.5
36"	7.0
38"	7.4
40"	7.8
42"	8.2
44"	8.7
46"	9.1
48"	9.5
50"+	10.0
*Round odd numbers up to the nearest even number	



Utility Fees Schedule

Adopted by City Council November 15, 2021
(Effective 1/1/22)

UTILITY TAP-IN

WATER TAP-IN

Description	Rate	Fee
5/8 inch-2-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$500.00
	Tap-In Fee (per REU) Outside City Limits	\$750.00
	Labor Fee (installed by the City)	\$800.00
	Labor Fee (installed by plumber)	\$250.00
4 inch-12-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$700.00
	Tap-In Fee (per REU) Outside City Limits	\$950.00
	Labor Fee (installed by the City)	City does not install
	Labor Fee (installed by plumber)	\$350.00

* Note: Setup charge and deposit required for all new accounts. Meter cost for potable water and fire lines, as well as, backflows, meter boxes and any additional equipment needed for installation are not covered under labor fees listed in the table above. Please call the Utilities Department for current pricing.

SEWER TAP-IN

Description	Rate	Fee
4 inch-10-inch sewer tap	Tap-In Fee (per REU) Inside City Limits	\$750.00
	Tap-In Fee (per REU) Outside City Limits	\$975.00
	Labor Fee (installed by the City)	\$2,200.00
	Labor Fee (installed by plumber)	\$950.00

WATER & SEWER TAP-IN FEES PER CHAPTER 18; SECTION 18-85

Description	Rate	Fee
Federally Funded Residential Projects	Flat Tap-In Fee (per REU) Inside City Limits	40% Reduction in Fees (Calculation Formula: Standard Fee Amount x 40% = Reduced Rate)
Hotel & Hospitality Industry Projects	Percentage Reduction of Tap-In Fee (per REU) Inside City Limits (Based on Residential Rate Reduction Formula Above)	30% Reduction in Fees (Calculation Formula: Standard Fee Amount x 30% = Reduced Rate)

LABOR AND INSTALLATION

Description	Rate	Fee
Labor (Includes City Truck)	per hour	\$125.00
Backhoe	per hour	\$300.00
Small Track-hoe	per hour	\$200.00
Trencher	per hour	\$90.00
Dewatering Pump	per hour	\$75.00
Air Compressor	per hour	\$65.00
Tap Water Main	per hour	\$125.00
Sewer Jet Machine	per hour (minimum of 2 hours)	\$550.00
Residential Sewer Cleanout Installation	per event	\$1,250.00
Nonresidential Sewer Cleanout Installation	Contact Water Department for a quote	TBD

* Hourly charges shall include all travel time for staff. Work performed outside regular business hours at the request of the customer shall be charged at 175% times the normal rates. Miscellaneous charges shall include actual charges for equipment rented to perform the work. The above rates shall be used to calculate charges when City staff or equipment is used on private facilities.

UTILITY RATES

WATER RATES

Base Charge per (REU Inside the City) \$15.87 Base Charge (Outside the City) \$18.25		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	1.49	2.24
2,501 to 5,000 gallons	1.79	2.69
5,001 to 10,000 gallons	2.10	3.15
10,001 to 15,000 gallons	2.67	4.01
15,001 to 20,000 gallons	3.27	4.91
Over 20,000 gallons	3.87	5.81

SEWER RATES

Base Charge per REU (Inside the City) \$18.34 Base Charge per REU (Outside the City) \$21.09		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	2.27	3.41
2,501 to 5,000 gallons	2.45	3.68
5,001 to 10,000 gallons	2.54	3.81
10,001 to 15,000 gallons	3.29	4.94
15,001 to 20,000 gallons	4.04	6.06
Over 20,000 gallons	4.79	7.19

TOWN CENTER WATER RATES

Base Charge per REU - Water \$17.00	
Quantity	\$/1000 gallon
1 to 10,000 gallons	2.71
10,001 to 15,000 gallons	3.39
15,001 to 20,000 gallons	3.71
Over 20,000 gallons	4.38

TOWN CENTER SEWER RATES

Base Charge per REU - Sewer \$20.37	
Quantity	\$/1000 gallon
1 to 20,000 gallons	6.26
Over 20,000 gallons	6.62

FIRE LINE SERVICE CHARGES

Fireline Size	Monthly Fee
4"	\$125.00
6"	\$140.00
8"	\$160.00
10"	\$180.00
12"	\$220.00

The fire line service charge is for services provided by Garden City but not covered under the water commodity service charges or the fire protection fee. The charge is designed to recover cost of miscellaneous services related to water system readiness to serve and infrastructure sizing required to provide fire flow relevant to the facility's fire line size.

MISCELLANEOUS UTILITY FEES

Description	Rate	Fee
Utility Account Deposit* <i>(Required for each metered service)</i>	Flat	\$125.00
Sanitation Only Account Deposit*	Flat	\$40.00
Set-Up Charge	Flat	\$15.00
Fire Hydrant Meter Deposit*	Flat	\$650.00
Apartment Cleaning Turn on/off Fee	Per Month	Contract Needed
Administrative Fee	Per Month	\$2.35
Late Fees	% Of balance	25%
Returned Check Fee	Flat	\$65.00
Suspension Fee <i>(Reconnection)</i> (Normal hours)**	Flat	\$75.00
Reconnect Fee <i>(after hours)</i> ***	Flat	\$150.00
Stormwater Fee	Per REU, Per Month	\$4.75
Fire Protection Fee	Per REU, Per Month	\$12.50
Sanitation Fee <i>(1 garbage & 1 recycling cart)</i>	Per month	\$18.91
Rollout Cart Penalty Fee	Per Cart/Per Occurrence	\$25.00

* Refundable Deposit.
** Suspension (Reconnection) fees will be charged after 8:00am on the day of cut off whether service is disconnected or not. Service will be restored within 24 hours.
*** After hours reconnection fees are charged at a higher rate.

FEES RELATING TO THEFT OF SERVICES

Description	Rate	Fee
Code Enforcement Officer*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Meter Reader*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Water Repair Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$250.00
Administrative Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Vehicle and Communication Charges	Hourly <i>(Minimum of 1 Hour)</i>	\$195.00
Meter Tampering Fee	1 st Offense	\$350.00
	2 nd Offense	\$950.00
	3 rd Offense	\$2,500.00
Stolen Meter Fee	Flat	\$1,500.00
Meter Cost**	Flat	\$350.00
MXU Cost**	Flat	\$225.00
Meter Top**	Flat	\$80.00
Meter Valve**	Flat	\$75.00
Barrel Lock**	Flat	\$50.00
Pad Lock**	Flat	\$50.00

* Personnel costs include hourly rate of pay plus FICA, health and dental insurance, GMEBS retirement, ICMA-Match, and workers' compensation.
** These costs are determined by the vendor and are subject to change.



Parks & Recreation Fees Schedule

Adopted by City Council November 15, 2021

(Effective 1/1/22)

PROGRAM & ACTIVITY FEES

Description	Rate	Fee
Sport Registrations	Per Sport (<i>resident</i>)	\$25.00
	Per Sport (<i>non-resident</i>)	\$35.00
Sponsor Fees	Without Signage	\$250.00
	With Signage	\$350.00
Summer Camp	Registration	\$25.00
	Per Week (<i>does not include field trips</i>)	\$75.00
Swimming Lessons (<i>8 sessions</i>)	Per Camper	\$25.00
	Per Non-Camper	\$35.00
Gymnastics (<i>8 sessions</i>)	Per Participant	\$40.00

FACILITY RENTAL FEES

Description	Rate	Fee	
Gym or Cooper Center Rental (<i>Class C</i>)	Refundable Deposit	\$100.00	
	(<i>Special Events Only</i>)	\$100.00	
Gym or Cooper Center Rental (<i>Class D</i>)	Refundable Deposit	\$100.00	
	Per Hour	\$150.00	
Gym or Cooper Center Rental (<i>Class E & F</i>)	Refundable Deposit	\$100.00	
	Per Hour	\$175.00	
Gym or Cooper Center Rental (<i>Class G</i>)	Refundable Deposit	\$100.00	
	Per Hour	\$250.00	
Pool Rental (<i>w/Gym</i>)	Per Hour	\$80.00	
Pool Rental (<i>Pool only</i>)	Refundable Deposit	\$100.00	
	Per Hour	\$80.00	
Stadium Rental	Soccer	\$500.00	
	Football	\$1,800.00	
Bazemore Park Rental	Per Field	\$125.00	
	Per Field (<i>with use of lights</i>)	\$175.00	
Bazemore Park Rental- Baseball Tournament	Refundable Deposit	\$450.00	
	Per Field	\$175.00	
	Per Field (<i>with use of lights</i>)	\$225.00	
Concession Stand Rental	3 Days or Less - Flat Fee	\$350.00	
	4 Days or More - Flat Fee	\$550.00	
Booster Club Concession Rental		Based on Contract	
Chain Baseball Field Rental		Based on Contract	
Description	Rate	Resident	Non-Resident
Sharon Park Rental	Refundable Deposit	\$100.00	150.00
	Flat Fee (<i>up to 4 hours</i>)	125.00	\$185.00
	Flat Fee (<i>up to 8 hours</i>)	\$175.00	\$195.00
Haynes Field or Gym Parking Lot	Refundable Deposit	\$250.00	\$350.00
	Flat Fee (<i>up to 4 hours</i>)	\$250.00	\$350.00
	Flat Fee (<i>up to 8 hours</i>)	\$350.00	\$450.00
Parks and Recreation Staff Pay Rate	Hourly	\$55.00	\$65.00
Administrative Fee	Flat Fee	\$25.00	\$25.00



License & Miscellaneous Fees

Adopted by City Council November 15, 2021
(Effective 1/1/22)

ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Spirituous Liquors (Package)	Annual	\$2,722.00
Spirituous Liquors (By the Drink)	Annual	\$2,722.00
Beer and/or Malt Beverages	Annual	\$682.00
Wines	Annual	\$236.00
Advertising Cost/Processing Fee	Annual	\$95.00
Returned Check - Accounting	Each	\$55.00

OCCUPATIONAL TAXES

Description	Fee
Administrative Fee (flat)	\$150.00
Tax Class	Rate
1	0.00025
2	0.00030
3	0.00035
4	0.00040
5	0.00045
6	0.00050

The fee for the certificate is based on the gross receipts times the tax class for your business. The tax class is determined by the NAICS Code (North American Industry Classification System).

MOTION PICTURE/PHOTOGRAPHIC PRODUCTION FEES

Description	Rate/Fee
Application Fee	\$875.00
Use of City Property	\$1,500.00 per day
Police Officer Security/Extras	\$65.00 per hour (4 hour minimum)
Police Vehicle	\$450.00 per day
Firefighter	\$65.00 per hour (4 hour minimum)
Fire Truck Water Tender 2,500 gallon	\$450.00 per hour (4 hour minimum)
Fire Truck with a 1,250 gallon per minute pump	\$500.00 per hour (4 hour minimum)
Fire Truck with a 75' ladder	\$600.00 per hour (4 hour minimum)
Water Hookup, metering, water, etc.	Based on Current Rates
Public Works assistance in road closures, etc.	Based on Current Rates
Last Minute Changes and/or Requests	\$500.00



Municipal Court Fees Schedule

Adopted by City Council November 15, 2021
(Effective 1/1/22)

LICENSE OFFENSES

Offense	Base Fee/Fine
No Permit w/o License	\$300.00
No Permit on Person	\$10.00
Wrong Class of Permit	\$82.50
Expired Permit	\$82.50
Allowing Another to Operate Unlawfully (without Permit)	\$275.00
More than (1) Valid License	\$137.50
Failure to Obtain GA License (over 30 days)	\$137.50
Restrictive License	\$137.50

SPEEDING VIOLATIONS

Violation	Base Fee/Fine
Too Fast for Conditions	\$150.00
Speed	Base Fee/Fine
Zone 25 MPH	
36-40	\$100.00
41-45	\$125.00
46-50	\$150.00
51-55	\$200.00
56-60	\$250.00
Over 60	Court Mandatory
Zone 30 MPH	
41-45	\$100.00
46-50	\$125.00
51-55	\$150.00
56-60	\$200.00
61-65	\$250.00
Over 65	Court Mandatory
Zone 35 MPH	
46-50	\$100.00
51-55	\$125.00
56-60	\$150.00
61-65	\$200.00
66-70	\$250.00
Over 70	Court Mandatory
Zone 45 MPH	
56-60	\$100.00
61-65	\$125.00
66-70	\$150.00
71-75	\$200.00
76-80	\$250.00
Over 80	Court Mandatory
School Zone & Construction Zones	Base Fine Doubles

TRAFFIC OFFENSES

TRAFFIC CONTROL DEVICES

Violation	Base Fee/Fine
Running Stop Sign	\$137.50
Running Red Light	\$137.50
Improper U-Turn	\$137.50
Disregarding Crossing Barrier	\$137.50
Disregarding Speed Barrier	\$137.50
Crossing Median	\$137.50
Failure to Obey Officer	\$150.00
Flashing Light	\$137.50

MOVING VIOLATIONS

Violation	Base Fee/Fine
Improper Lane Usage	\$137.50
Improper Lane Change	\$137.50
Following Too Closely	\$137.50
Improper Passing	\$137.50
One-Way Street	\$137.50
Failure to Yield	\$137.50
Improper Turn	\$137.50
Cutting Corners	\$137.50
Changing Lanes or Turning w/o Reasonable Safety or No Turn Signal	\$137.50
Driving Wrong Way One Way	\$137.50
Unlawful Passing of School Bus	\$240.00
Move Over Law – LEO, EMS, FIRE	\$500.00
Move Over Law – General	\$250.00

NON-MOVING VIOLATIONS

Violation	Base Fee/Fine
No Tag	\$137.50
No Rear-View Mirrors	\$137.50
No Mud Flaps	\$137.50
Improper Lights	\$137.50
Improper Tag	\$137.50
Littering R/W	\$137.50
Parking in Handicap Zone	\$137.50
Impeding Flow of Traffic	\$137.50
Improper Use of Dealer Tag	\$137.50
Current Tag in Possession but Not Displayed	\$82.50
Expired Tag	\$82.50
Open Container	\$165.00

SIGNAL & LIGHT VIOLATIONS

Violation	Base Fee/Fine
Failure to Dim	\$110.00
No Headlights	\$110.00
Headlight Out	\$110.00
No Headlight While Raining	\$110.00
Headlights Covered	\$110.00

MISCELLANEOUS VIOLATIONS

Violation	Base Fee/Fine
Crossing Median	\$137.50
Limitations on Backing	\$137.50
Operating Vehicle w/ Headphones	\$110.00
Driving on Sidewalk	\$137.50
Excessive Volume of Radio	\$110.00
No Child Restraint Devices	\$35.00
No Child Restraint Devices: 2 nd Offense	\$50.00
Parking in a No Parking Zone	\$110.00
Unsecured Load	\$137.50
Over Weight on Inner Street	\$220.00
Over Width/Length/Height	\$220.00
No Seat Belts	\$15.00
Hands Free	\$50.00
Hands Free: 2 nd Offense	\$100.00
No Proof of Insurance	\$40.00

COURT MANDATORY APPEARANCES

Offense	
Suspension Violation	No Insurance
DUI	Racing
Fleeing to Elude	Laying Drag
Habitual Violator	Vehicular Homicide
Reckless Driving	Allowing Another to Operate Unlawfully (other than permit violation)
All other Violations Not Specially Enumerated Above	

RECORDS FEE

Record	Fee
Administrative Fee (for collection & retrieval of documents)	TBD
Incident Reports & Regular Copies	\$0.10 cents per page
Certified/Notary	\$5.00
Accidents Reports	\$5.00
DVD's	\$10.00

In accordance with the Georgia Open Records Act (O.C.G.A. § 50-18-70), the following policies and procedures have been implemented in the Garden City Clerk’s Office.

Open Records Policy and Procedure

We will respond to your request within 3 business days after we receive your request. Possible responses to your request could include:

- If the information is readily available and clearly public, we will provide copies of the requested documents or tell you when and where you may examine the documents;
- If the documents cannot be produced for examination or duplication within 3 business days because they are in active use or in storage, we will tell you when and where the requested documents will be available to you;
- If the requested information is clearly exempt from public disclosure, we will tell you which provisions of the Georgia Open Records Act (O.C.G.A. § 50-18-70) apply to your request; or
- In the unlikely situation that it is unclear what information you are requesting; we will notify you asking you to clarify your request.
- No public officer or agency shall be required to prepare reports, summaries, or compilations not in existence at the time of the request (O.C.G.A. § 50-18-70(d)).
- In addition, a reasonable charge may be collected for research, retrieval, and other direct administrative costs for complying with a request (O.C.G.A. § 50-18-71(d)).
- If the estimated cost for your request exceeds \$25, we will notify you of the estimated cost before we fill your request. We require payment in advance when the estimated cost of producing copies exceeds \$100.
- Be advised that any administrative fee incurred during collection and retrieval of documents is due at the time of review and/or delivery of documents, regardless of the number of copies taken.



Fire Department Fees Schedule

Adopted by City Council November 15, 2021
(Effective 1/1/22)

MITIGATION RATES

MOTOR VEHICLE INCIDENTS

Level 1: \$900.00	Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident. This level could include traffic control, basic hazardous material assessment, and minor debris removal.	
Level 2: \$1,300.00	Includes Level 1 services in part or in whole plus expanded hazardous material identification and control, limited victim extrication (<i>hand tools</i>), heavy debris removal, and light extinguishment of vehicle fire.	
Level 3 and/or Car Fire: \$1,500.00	Includes Level 1 and 2 in part or in whole, plus vehicle fire, breathing apparatus, rescue tools, structure protection, and large hazardous material identification and control.	
Commercial Vehicle Incident Mobilization Fee	FD Response/ \$3500.00	This fee would only be assessed when the incident was involving a Commercial Vehicle.

ADD-ON SERVICES

First Responder: \$450.00 per Incident	Medical response with the use of current medical supplies carried by response apparatus. Does not apply when the ambulance arrives on scene prior to the responding apparatus.	
Foam: \$75.00 per gallon	Foam shall be used on most car fires and shall be charged in five (5) gallon increments.	
Extrication: \$4,500.00	Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.	
Creating a Landing Zone: \$900.00	Includes Air Care (<i>multi-engine company response, mutual aid, helicopter, etc.</i>). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s). Itemized Response: We have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (<i>UCR</i>). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.	
Additional Time: On-Scene Rates	Engine: \$600.00 <i>per hour</i> Truck: \$800.00 <i>per hour</i>	Tanker: \$900.00 <i>per hour</i> Miscellaneous equipment: \$500.00 <i>per hour</i>

HAZMAT

Level 1: \$3,500.00	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.	
Level 2: \$4,500.00	Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.	
Level 3: \$6,500.00	Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 <i>per HAZMAT team</i> .	
Additional Time: On-Scene Rates (Hazmat)	Engine: \$700.00 <i>per hour</i> Truck: \$900.00 <i>per hour</i>	Tanker: \$1,200.00 <i>per hour</i> Miscellaneous equipment: \$600.00 <i>per hour</i>

Fire Department Fees Schedule (continued)

WATER INCIDENTS

Level 1: \$900.00, plus \$95.00 per hour, per rescue person	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (<i>including possible patient contact, hazard control</i>). This will be the most common “billing level”. This occurs almost every time the fire department responds to a water incident	
Level 2: \$1,500.00 plus \$95.00 per hour, per rescue person	Intermediate Response: Includes Level 1 services as well as clean up and material used (<i>sorbents</i>), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.	
Level 3: \$3,000.00 plus \$95.00 per hour per rescue person, plus \$150.00 per hour per HAZMAT team member	Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.	
Level 4:	Itemized Response: We have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.	
CHIEF RESPONSE: \$650.00 per hour	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.	
Additional Time: On-Scene Rates	Engine: \$700.00 per hour Truck: \$900.00 per hour	Miscellaneous equipment: \$600.00 per hour

ILLEGAL FIRES

ILLEGAL FIRES: Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck	When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. If the fire is started due to persons not following prescribed fire and life safety, building codes, and ordinances. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
--	--

NUISANCE ALARMS

Nuisance Alarms: Number of false alarms 4-10/\$1,2500 11-20/\$1,575.00 21-30/\$1,950.00 In excess of 30/\$6,500.00	When a fire alarm sounds and there is no actual emergency situation at the location this is considered a false alarm. To discourage excessive false alarms at any single residential or commercial location, enhance the safety of officers of the fire departments, protect the lives and property of the citizens of the city, reduce unnecessary use of fire department resources, and produce revenues to defray the costs of fire department responses to false alarms, a false alarm service fee is hereby established. The owner or lessee of any residential or commercial property with an alarm system shall maintain the premises and alarm system in a manner that will minimize or eliminate false alarms. The owner or lessee of any commercial property with an alarm system shall respond or cause their representative to appear at the system location within a reasonable period of time when notified by the city fire department or monitoring company to provide access to the premises, deactivate the alarm system, or provide security at the alarm location.
--	--

MITIGATION RATE NOTES

The mitigation rates above are average “billing levels” *per hour*, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (*from the time a fire apparatus leaves the station until it returns to the station*) and are based on the actual costs, using amortized schedules for apparatus (*including useful life, equipment, repairs, and maintenance*) and labor rates (*an average department’s “actual personnel expense” and not just a firefighter’s basic wage*). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

FIRE MARSHALL FEE SCHEDULE

NOTE: Fees are based on the City performing up to three reviews on plan submittals. After the 2nd review, and for all subsequent reviews, the applicant will be responsible for the fees incurred by Garden City. The applicant must pay an initial plan review fees to commence the Fire Marshall review process. The balance owed for any third-party reviews after the 2nd review must be paid by the applicant prior to issuance to any City permits. All commercial/Industrial properties must be inspected annually. A \$25.00 Administrative fee will apply to all transactions.

SITE PLAN REVIEW

Description	Rate	Fee
Fire Department Access, Hydrant Location, etc.	Flat	\$575.00
Two resubmittals	Flat	\$150.00

BUILDING PLAN REVIEW

Description	Rate	Fee
Up to 5,000 sq. ft	Compounding Fee	\$150.00
5,001 – 10,000 sq. ft	Compounding Fee	\$175.00
10,001 – 20,000 sq. ft	Compounding Fee	\$0.25/sq. ft
Over 20,001 sq. ft	Compounding Fee	\$0.35/sq. ft
Two Resubmittals	Flat	\$150.00

FIRE SPRINKLER PERMIT & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$200.00
Fire Pumps	Flat	\$125.00
0-10 Sprinkler Heads	Compounding Fee	\$75.00
11-25 Sprinkler Heads	Compounding Fee	\$125.00
26-100 Sprinkler Heads	Compounding Fee	\$175.00
101-200 Sprinkler Heads	Compounding Fee	\$250.00
201-600 Sprinkler Heads	Compounding Fee	\$325.00
Over 600 Sprinkler Heads	Compounding Fee	\$400.00
Two Resubmittals	Flat	\$100.00
Working Without a Permit	The Permit fee Is tripled	TBD
The number of Zones/Systems will be multiplied to each line items**		

FIRE ALARM SYSTEM & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$150.00
Fire Alarm Control Panel	Flat	\$175.00
Annunciation Panels	Flat	\$45.00
0-10 Devices	Compounding Fee	\$95.00
11-25 Devices	Compounding Fee	\$150.00
26-100 Devices	Compounding Fee	\$195.00
101-200 Devices	Compounding Fee	\$275.00
201-600 Devices	Compounding Fee	\$425.00
Over 600 Devices	Compounding Fee	\$650.00
Two Resubmittals	Flat	\$100.00
Working Without a Permit	Permit Fee Is Tripled	TBD

FIRE PROTECTION SYSTEMS

Description	Rate	Fee
Commercial Hood Plan Review	Flat	\$250.00
Special Fire Protection Plan Review	Flat	\$350.00
Paint Booth & Suppression Plan Review	Flat	\$450.00
Smoke Control System Plan Review	Flat	\$350.00
Access Control System Review	Flat	\$275.00

Other Plan Review & Construction Permits

Description	Rate	Fee
Above or Below Ground Tank Removal or Installation 600 Gallons or Less	Flat	\$650.00
Capacitor Energy Storage System	Flat	\$275.00
Emergency Responder Radio Coverage System	Flat	\$275.00
Food Truck Permit	Flat	\$350.00
Fireworks Sales Stand	Flat	\$650.00
Fireworks Sales Permanent Building <i>*Operational Permit May Be Required</i> <i>*Other Requirements Required such as Building Review and Fire protection Review Fees</i>	Flat	\$850.00
Gates and Barricades Across Fire Apparatus Access Road	Flat	\$250.00
Fire Hydrants Flow (Public or Private) Installation, Testing or Modification	Flat	\$350.00
Special Event Structures <i>*Refer to Building Plan Review Fees</i>	TBD	TBD
Pyrotechnics/Fireworks Display Permit Review <i>*May Require Fire Dept. Standby</i>	Flat	\$450.00
Working Without a Permit	Permit Fee Is Tripled	TBD
Standpipe Pan Review	Flat	\$250.00

NEW CONSTRUCTION INSPECTIONS

Description	Rate	Fee
50% Inspection	Flat	\$150.00
80% Inspection	Flat	\$175.00
Final Inspection	Flat	\$195.00
First Follow-up Inspection	Flat	\$150.00
Second Follow-up Inspection	Flat	\$250.00
Third and Each Additional Follow-up Inspection	Flat	\$275.00
After Hours Inspection	Flat	\$500.00

LIFE & SAFETY INSPECTIONS

Description	Rate	Fee
Annual Inspection	Flat	\$75.00
First Follow-up Inspection	Flat	\$60.00
Second Follow-up Inspection	Flat	\$100.00
Third and Each Additional Follow-up Inspection	Flat	\$250.00
After Hours Follow-up Inspection	Flat	\$500.00
New Tenant Inspection (<i>Business Request</i>) 5,000 – 15,000 sq. ft	Flat	\$300.00
New Tenant Inspection (<i>Business Request</i>) 15,001+ sq. ft <i>*Follow-up Fee Inspection rates apply</i>	Flat	\$600.00

Fire Department Fees Schedule (continued)

OPERATING PERMITS, SECTION 105.6 IFC

*Note: The Permit Includes Research of Materials, Inspection and Processing. Inspections may require additional inspectors and 3rd party review so all applicable fees would be incurred and payable prior to issuance of the permit. *Permit Includes Research of Materials, Inspection and Processing*

Description	Rate	Fee
Operational Permit base	Per Hour	\$250.00
Working Without a Permit	The Permit Fee is Tripled	TBD

FIRE LANE VIOLATIONS

Description	Rate	Fee
Per Violation	Flat	\$250.00
Failure to Pay	Flat	\$225.00